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Annual Report of the Administrator Evaluation Coordinating Committee

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THE UNIVERSITY OF RHODE ISLAND
Kingston, Rhode IslandFACULTY SENATE
BILLAdopted by the Faculty Senate

TO: President Edward D. Eddy

FROM: Chairperson of the Faculty Senate

1. The attached BILL, titled Annual Report of the Administrator
Evaluation Coordinating Committee

is forwarded for your consideration.

2. The original and two copies for your use are included.
3. This BILL was adopted by vote of the Faculty Senate on March 31, 1988.
(date)
4. After considering this bill, will you please indicate your approval or disapproval. Return the original or forward it to the Board of Governors, completing the appropriate endorsement below.
5. In accordance with Section 10, paragraph 4 of the Senate's By-Laws, this bill will become effective April 21, 1988, three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; (3) you forward it to the Board of Governors for their approval; or (4) the University Faculty petitions for a referendum. If the bill is forwarded to the Board of Governors, it will not become effective until approved by the Board.

April 1, 1988
(date)

Wendy B. Holmes
Wendy B. Holmes
Chairperson of the Faculty Senate

ENDORSEMENT

TO: Chairperson of the Faculty Senate

FROM: President of the University

Returned.

- a. Approved ✓.
- b. Approved subject to final approval by Board of Governors _____.
- c. Disapproved _____.

April 19, 1988
(date)

Edward D. Eddy
President

THE UNIVERSITY OF RHODE ISLAND
Kingston, Rhode Island

FACULTY SENATE
ADMINISTRATOR EVALUATION COORDINATING COMMITTEE

SECTION I - Informational Report

On March 5, 1987 the Faculty Senate passed legislation establishing an administrator evaluation procedure which was shortly thereafter approved by President Eddy (Bill #86-87-19). One part of this legislation created the Administrator Evaluation Coordinating Committee (AECC) and specified its responsibilities as follows:

. . . designating which administrators are to be evaluated in a given year;
facilitating the selection of administrator evaluation committees within each constituent group as defined in section 5.75.12 of the University Manual;
providing guidance and suggestions to the administrator evaluation committees as they design their instruments and procedures;
and, monitoring the committees' progress in conducting the evaluation.
In addition, the Administrator Evaluation Coordinating Committee shall review and evaluate the process as outlined here and as it evolves in the respective Evaluation Committees after the first three-year round and at least every six years after that. The results of the review shall be reported to the Faculty Senate.
(By-Laws of the Faculty Senate 4.45)

The AECC began meeting in the Fall of 1987 and since then has designated that the Deans of Engineering, Pharmacy and the University Libraries will be evaluated in the Spring of 1988. Also, the committee has developed and implemented a procedure for the selection of Administrator Evaluation Committees in the College of Engineering, College of Pharmacy, and the University Libraries. Basically the procedure for each unit is that the most senior chair requests all department chairs to hold a department election for nominees to serve on the evaluation committee and to inform all full-time continuing members of the college that this is happening. From the slate of nominees, all full-time continuing members of the unit elect three individuals to serve on the committee. The dean being evaluated and the Vice President for Academic Affairs each has the option of choosing another individual to serve on the committee. The AECC then facilitates calling the first meeting of the three separate, three to five member, evaluation committees.

Additionally, The AECC is in the process of developing

guidance materials and procedures which will be conveyed to the administrator evaluation committees as they design their instruments and procedures. For example, the committee has developed an evaluation instrument which the individual evaluation committees can use as a guide, if they so choose, in the development of their own individual instruments.

When timely, the AECC will monitor the committees' progress in conducting the evaluations. In addition, the AECC is already aware of some aspects of the legislation that could be improved. One such aspect is now being brought before the Faculty Senate (SECTION II). The others will be considered in more depth by the AECC at the time a final evaluation of the process is conducted, if not before, and will, in turn, be presented to the Senate.

SECTION II - Matter Requiring Confirmation by Faculty Senate

The Administrator Evaluation Coordination Committee recommends that the Faculty Senate approve the substitution of "continuing tenure track" for "full-time continuing" in section 5.75.12 of the University Manual; the revised relevant part of the section will read as follows (change underlined):

5.75.12 The constituent groups shall be defined as follows: a) all continuing tenure-track members of the appropriate college faculties for academic deans with college faculties;

Rationale: It is the Administrator Evaluation Coordinating Committee's opinion that the part-time continuing faculty should be as integral a part of the evaluation process as the full-time continuing faculty. It is also the committee's understanding that this was the intent of the writers of the original legislation. Further, to eliminate any question as to the meaning of "continuing", the "tenure-track" specification is added.

Members of the Committee:

Harold Barnett, ECN
Jacqueline Fortin, NUR
Edward Mattea, PHP
Shashanka Mitra, ELE
Gail Shea, SOC, Chairperson
Sharon Strom, HIS
Richard Gelles, President's Appointee
Glen Ramsey, President's Appointee
Paul Dubois, undergraduate student